

Apartment Condition Statement

Date: _____

PREPARED BY:

This is a statement of the condition of the premises you have leased or rented. You should read it carefully in order to see if it is correct. If it is correct, you must sign it. This will show that you agree that the list is correct and complete. If it is not correct, you must attach a separate signed list of any damage which you believe exists in the premises. This statement must be returned to the lessor or his agent within fifteen (15) days after you receive this list or within fifteen (15) days after you move in, whichever is later. If you do not return this list within the specified time period, a court may later view your failure to return the list as your agreement that the list is complete and correct in any suit which you may bring to recover the security deposit.

TO: _____

RE: _____

Lessee

Unit

Address

Address

City

Zip

City

Zip

We have examined the premises and have found the present condition to be as follows:

Date: ____ / ____ / ____

Lessor/Agent Signature: _____

Lessor

Agent

Address

Address

City

Zip

City

Zip

Phone

Phone

AGREED AND ASSENTED TO: _____

Lessee

____ / ____ / ____



SECURITY DEPOSIT CALCULATION

(Worksheet for Landlord's Use Only)

Security Deposit Held: \$ _____

Accrued Interest: \$ _____

Total: \$ _____

List of Damage

Cost

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total: \$ _____

Unpaid Rent ____ / ____ / ____ to ____ / ____ / ____ \$ _____

Unpaid Taxes \$ _____

Total: \$ _____

Total Due Lessee: \$ _____

Total Due Lessor: \$ _____

Date Tenancy Terminated ____ / ____ / ____